How to Register a Parent Pays Meal Ordering Account

We are delighted to provide nutritious, freshly prepared meals at your child's school, making lunchtimes healthy, delicious and hassle-free for you.



REGISTERING AN ACCOUNT

- Go to the parents.thefarmkitchen.com website
- Click on **Register an Account**
- Select your child's school from the school drop-down list
- Complete the **Your Details** section and create a password
- Click **Create an Account**
- Complete the **Billing Address** section
- Click **Finish**
- To add your child to the account, click on **Child Details**
- Select your child's class from the **Class Name** drop-down list
- Enter your child's first and last name
  Click **Add Child**, then click **Cancel** to return to the main menu



ORDERING MEALS

- Click on the **Menu** tab
- Select **Choose Meals** for the week you wish to order
- Tick the **Meal Required** box. The standard main meal and pudding options will be selected
- To change the dish option, tick the box next to your preferred choice
  Click **Back to Weeks** and repeat for any additional weeks you would like to order



MAKING A PAYMENT

- Go to the **Shopping Basket** at the top of the page
- Click on the **Checkout** line
- Click **Make Payment**. You will be asked to agree to our Terms and Conditions and Food Allergy and Intolerance Policy before proceeding
- Complete the secure payment form and click **Submit for Processing**
- An order confirmation will be sent to the email address registered to the account
  You will also be able to view your order in the **Order History** section of your account

If your child is in Reception, Year 1 or Year 2 or qualifies for Free School Meals, we'll set up an account for you. Look out for a letter or email with your account details

NEED HELP?

If you require assistance or have any questions, please feel free to email us at **enquiries@thefarmkitchen.com** and we will be happy to help.